

Uputstvo za recenzente referata

5. Savjetovanja BH K/O CIRED

Recenzenti referata za 5. Savjetovanje BH K/O CIRED poziv za recenziju dobijaju putem ConfTool sistema. U nastavku je prikazan postupak prihvatanja poziva, registracije odnosno prijave u sistem, pristupa dodijeljenom referatu i dostavljanja recenzije.

1. Prijem poziva za recenziju

Nakon što predsjednik Studijskog odbora/komiteta (SO/SK) uputi zahtjev za recenziju, recenzent će na svoju e-mail adresu dobiti poruku sa osnovnim podacima o referatu, rokom za dostavljanje recenzije i rokom do kojeg se treba izjasniti o prihvatanju poziva. U poruci se nalazi individualni link za odgovor na poziv za recenziju, na koji je potrebno kliknuti.



Slika 1. Primjer e-mail poruke sa pozivom za recenziju

2. Prihvatanje ili odbijanje poziva za recenziju

Klikom na link iz e-mail poruke otvara se stranica Reply to a Review Request, na kojoj su prikazani podaci o referatu. Potrebno je odabrati da li prihvatate ili odbijate poziv za recenziju. Ukoliko su Vam potrebne dodatne informacije, moguće je odabrati i odgovarajuću treću opciju. Po potrebi se može unijeti dodatna poruka predsjedniku SO/SK. Nakon odabira odgovarajuće opcije potrebno je kliknuti na Submit Message.

Reply to a Review Request

Reply to a Review Request

Dear Testno ime Testno prezime,
Thank you for answering this review request.

Please check the details of the submission below to decide if you want to review the submission or not.
If you need more information, please contact *Ajdin Alihodžić* who invited you to review the submission by using the messaging function below.
To answer the review request, please choose an appropriate action below and enter a message that will be sent to *Ajdin Alihodžić* by e-mail.
If you decide not to write a message, *Ajdin Alihodžić* will receive an e-mail notification about your decision.

Contribution Details

Submission Type / Conference Track: SO/SK 1 - MREŽNE KOMPONENTE

Testni referat

Ajdin Alihodžić 

Organization(s): University of Sarajevo, Bosnia and Herzegovina

Submitted by: **Dr. Ajdin Alihodžić (University of Sarajevo, BA)**, ID: 1000

Created: 31st Aug 2026, 01:53:13pm

Keywords: ključne riječi

Abstract

U ovom referatu se razmatra...

Your Reply to this Review Request

Your Reviewing Task

You were asked to act as "Regular Reviewer" for the above submission.
You will get the user status "Reviewer" for this conference.

*** Please Select Your Reply**

☒ I accept the invitation and agree to review this submission
☐ I reject the invitation and do not want to review this submission.
☐ I need more information to decide.

Add Personal Message to Reply

☒ Please select if you want to add a personal message to the person who invited you.

Your Personal Message to Dr. Ajdin Alihodžić

Personal Reply

Submit Message

Slika 2. Prihvatanje ili odbijanje poziva za recenziju

3. Prijava ili registracija u ConfTool sistem

Nakon prihvatanja poziva pristupa se početnoj stranici ConfTool sistema. Ako ste već registrovani, unesite korisničko ime/e-mail adresu i lozinku i kliknite Login. Ako nemate korisnički račun, potrebno je izvršiti registraciju.

ConfTool Conference Administration

Log in to your account to **submit a contribution**, access your submitted contributions and view the results of the reviewing process.
As a reviewer you may enter and edit **reviews**.

If you have not yet created a user account, please do so now.

Account Login

First time here?

 [Create account and submit contribution](#)

Registered users

E-mail or user name:

 [Forgotten your user name?](#)

Password:

 [Forgotten your password?](#)

 **Login**

Mobile View 

Contact and Legal Notice - Contact Address: office@bhkcigre.ba
Privacy Statement - Conference: 5. Savjetovanje BH K/O CIRED

Conference Software: ConfTool Pro 2.6.161+TC
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Slika 3. Početna stranica ConfTool sistema - prijava ili kreiranje korisničkog računa

Prilikom registracije potrebno je unijeti tražene lične i kontakt podatke, uključujući organizaciju, ime i prezime, adresu i e-mail adresu.

Personal Information	
* Organization / Company	Testna organizacija
Department	Testno
* Title	☒ No Title ☐ Ms. ☐ Mr. ☐ Dr. ☐ Prof.
* First Name(s)	Testno ime
* Last Name / Family Name	Testno prezime
* Address Line 1	Testna
Address Line 2	
(*) Postcode / ZIP Code 	71000
* City	Test
(*) State / Territory / Province	– Please Select (only U.S. / Can / Aus) ▼
* Country	Bosnia and Herzegovina ▼
Phone	
* E-Mail 	aalihodzic1@etf.unsa.ba
Secondary E-Mail (Optional)	
Personal Assistant E-Mail (cc E-Mail)	
	You may enter the e-mail address(es) of one or several person(s) to receive copies (CCs) of all personal messages sent to you by ConfTool. Several addresses have to be separated by commas.
Homepage URL	

Slika 4. Unos ličnih i kontakt podataka prilikom registracije

U nastavku registracije potrebno je prihvatiti izjavu o zaštiti podataka (Data Privacy Agreement), te definisati korisničko ime i lozinku. Nakon unosa podataka kreira se korisnički račun.

* Data Privacy Agreement

Data Privacy Agreement

In order to use the ConfTool system, you will create a user account with your personal details. Your user data, your actions and the results of your actions will be stored within the system.

Use and Disclosure of Personal Data

Information stored in the ConfTool system will exclusively be used in relation to this event or a subsequent event. Your personal data will **only** be passed on to third parties if this is necessary for the organization of the event, for billing purposes or for legal reasons (e. g. in the case of an external audit), but it will not be distributed or sold to other parties for other purposes.

Right to Information

Upon request, the organizers of this event will provide you, in writing, with all personal data they have stored about you. You can inquire where the data were collected, to whom they are disclosed and the purposes for which they have been stored.

Privacy Statement

By accepting the privacy agreement you also confirm that you read the [privacy statement](#) of the operators of this ConfTool installation.

☒ I accept the data privacy agreement.

User Comments

Account Information

* User Name

testni

Your user name must be at least two (2) characters long.

* Password

Passwords must be at least 5 characters long.
 They must include at least one letter (a-z) and one number (0-9). Passwords are case sensitive.

* Confirm Password

Please repeat your password for verification.

Submit and Begin With the Submission of a Contribution

Create User Account Only, Submit Contribution Later

Slika 5. Prihvatanje izjave o zaštiti podataka i kreiranje korisničkog računa

4. Pristup referatu dodijeljenom za recenziju

Nakon registracije, odnosno nakon prijave ako ste već registrovani, na početnoj stranici pojavit će se informacija da ste nominovani kao recenzent ili član programskog komiteta. Potrebno je kliknuti na Enter and Edit Reviews.

You have been nominated as reviewer or member of the program committee. You currently have the following options:

Enter and Edit Reviews

Here you can access the contributions that were assigned to you and enter your reviews.

1 contributions were assigned to you. You already entered 0 reviews.

Slika 6. Obavijest da ste nominovani kao recenzent i opcija Enter and Edit Reviews

Otvorit će se lista referata koji su Vam dodijeljeni za recenziranje. Kod odgovarajućeg referata potrebno je odabrati Enter Review.

Submissions

2:37:35pm CEST

Ajdin Alihodžić

Logout

Overview > Enter and Edit Reviews

Enter and Edit Reviews

Now you may access the conference contributions assigned to you for reviewing. Please enter your results before the end of the reviewing phase. During this phase it is also possible to print and edit your entries.

If you are unable to evaluate all submissions assigned to you, please notify the chairs of the conference as soon as possible so that they can allocate new or additional reviewers. You can also suggest other experts as reviewers if you like. To do so, please send their contact details to the chairs.

Please note that the submissions you are evaluating are unpublished work of other authors. Their intellectual property rights and your professional ethics require that you do not disclose the contents of these submissions or part of them to others and that you treat them as confidential.

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SO/SK 1 - MREŽNE KOMPONENTE
Testni referat
Alihodžić, Ajdin
Organization(s): University of Sarajevo, Bosnia and Herzegovina
1st file **No upload yet.**

Show Abstract
Contribution Details
Send E-Mail to Program Committee
Review Requests: 1 (Not from You: 0)
Request Overview: 0 - 0 - 1
Enter Review

Time left to submit the review: 122 days 9 hours, Deadline: 31st Dec 2026, 11:59:59pm CEST

Slika 7. Lista dodijeljenih referata i opcija Enter Review

5. Unos recenzije referata i pitanja za diskusiju

Odabirom opcije Enter Review otvara se obrazac Submit Review. U tekstualno polje Contribution of the Submission potrebno je unijeti recenziju referata i pitanja za diskusiju.

Submit Review

Please use this form to submit your review.

For each criterion you can award certain points. The contribution to the final rating depends on the topic of the conference.

Note that a ConfTool session is limited to two hours.

Contribution Details

Information on the Contribution	
Contribution ID	196
Submission Type / Conference Track	SO/SK 1 - MREŽNE KOMPONENTE
Title	Testni referat
Author(s)	Alihodžić, Ajdin
* Contribution of the Submission	Please outline briefly the main contribution of this submission. Ovdje navedite recenziju referata i pitanja za diskusiju.

Slika 8. Unos recenzije referata i pitanja za diskusiju

6. Sumarna ocjena referata

Nakon unosa teksta recenzije potrebno je dati sumarnu ocjenu referata (Overall Recommendation) odabirom jedne od ponuđenih ocjena. Sistem omogućava ocjenjivanje na skali od 00 do 10, pri čemu 00 predstavlja preporuku za odbijanje, a 10 preporuku za prihvatanje referata najvišeg kvaliteta.

Decisive Overall Recommendation	
* Overall recommendation 100%	☐ 10 - Definitely accept (very high quality) ☐ 09 ☐ 08 - Probably accept (good quality) ☐ 07 ☐ 06 - Lean towards acceptance (borderline quality) ☐ 05 ☐ 04 - Lean towards rejection (low quality) ☐ 03 ☐ 02 - Probably reject (minor quality) ☐ 01 ☐ 00 - Definitely reject (has no merit)

Slika 9. Unos sumarne ocjene referata

7. Dodatni komentar predsjedniku SO/SK i slanje recenzije

Na kraju obrasca nalazi se polje Internal comments. Ovo polje je namijenjeno za eventualne dodatne komentare koje želite uputiti isključivo predsjedniku i članovima SO/SK. Ovi komentari nisu dostupni autorima referata i njihovo unošenje nije obavezno.

Ako je recenzija završena, kliknite **Submit Review**. Ako je želite naknadno dopuniti ili izmijeniti prije konačnog slanja, kliknite **Save as Draft**.

Information for the program committee	
Internal comments	These comments are only for the chairs and members of the program committee (PC) and will not be passed on to authors. Ukoliko imate dodatnih komentara za Predsjednika SO/SK možete ih navesti ovdje. Ovi komentari neće biti dostupni autorima.
Submit Review Save as Draft	

Slika 10. Interni komentar i opcije Submit Review i Save as Draft

VAŽNO: Opciju Submit Review koristite kada je recenzija završena i spremna za konačno dostavljanje. Ako planirate naknadne izmjene, sačuvajte je kao nacrt odabirom Save as Draft.